



Superintendent Rock Valley Community Schools

The Board of Education of the Rock Valley CSD is seeking a highly qualified, visionary, and fully certified educational leader to serve as Superintendent of Schools, beginning July 1, 2023.

Dr. Tim Grieves and Mr. Gary Richardson, GR Consulting Services, along with Dr. Dan Smith, have been engaged as the consultants in a search for outstanding candidates and will assist the Board of Education and the Board Secretary in identifying and screening the applicants. Applicants, and/or their agents, are asked not to contact members of the Board of Education during the search process. Questions may be directed to the consultants:

- Dr. Tim Grieves may be contacted at 712-251-5350, or at timothygrieves@gmail.com,
- Mr. Gary Richardson may be contacted at 712-395-1317, or at grichardson1681@gmail.com, and
- Dr. Dan Smith may be contacted at 515-326-5745 or at smithdaniel9152@gmail.com.

Completed applications must be emailed no later than Wednesday, January 4, 2023.

Desired Characteristics of the Superintendent

- Gain trust of all district constituents by being visible in the community;
- Strong understanding of school finance with the ability to analyze facility needs;
- Understand and be an advocate for the entire K-12 system;
- A forward-thinking, visionary leader with excellent communication skills and unquestionable integrity;
- Be accessible, open-minded, and consider all points of view before making decisions;
- Compassionate, approachable, and personable, but with the ability to hold people, staff, and students accountable for their decisions, actions, jobs and duties; and the
- Ability to deal directly and fairly with faculty, staff, students, parents and community members and serves a liaison between the board and community.

The School District

The Rock Valley Community School Districts provide a tremendous opportunity for its next Superintendent of Schools. The Rock Valley Community Schools serves 950 students with 150 staff members. The district has a growing enrollment trend over the past few years that supports a wide variety of academic and extra/co-curricular activities. In addition to maintaining a strong financial position, the District has excellent, curriculum and activities for students.

District's Mission Statement

The Rock Valley Community School District is committed to providing all students with educational opportunities to achieve their optimum potential in a global society.

School Motto

Educating Today's Student for Tomorrow

District's Website

<https://rvcsd.net/>

Selection Timeline

1. Application deadline: Emailed no later than January 4, 2023, or until filled
2. Finalists selected by Board of Directors: January 9, 2023
3. Interviews with Board & Focus Groups: January 16 & 17, 2023
4. Target date to complete selection process: January 19, 2023
5. Starting Date: July 1, 2023

Application & Selection Process

All nominations, letters of application, application form, inquiries, credentials and copies of legal proof of administrative qualifications should be emailed (no fax applications will be considered) to:

GR Consulting Services (send the materials to the attention of Dr. Grieves) at:

Dr. Tim Grieves at: timothygrieves@gmail.com

Cell: 712-251-5350

1. A complete application for the position of Superintendent of Schools Position must include:
 - o a letter of application
 - o resume'
 - o completed and signed application form and other necessary signatures
 - o written response to the four narrative questions
 - o maximum of four recent letters of recommendation regarding your professional work (preferably at least two from your current employer)
 - o photocopy of college/university transcripts
 - o a copy of a current Iowa superintendent's endorsement—including evaluator approval certification
2. Applicants, and/or their designees, are asked not to contact Board of Education members during the search process. If you have any questions please contact Tim, Gary, or Dan as listed above. Names of applicants will be held in strict confidence whenever possible.
3. The applications and applicant names will remain confidential information except when the finalists are selected. The submitted material and names of the finalists will be available to the public. This confidentiality does not apply to applicants who are currently employed by the Rock Valley Community School Districts, as the law does not afford them confidentiality.

GR Consulting Non-Discrimination Notice

GR Consulting Services does not discriminate based on gender identity, race, national origin, color, religion, creed, age, marital status, sex, sexual orientation, veteran status or disability.

School District Non-Discrimination Notice

It is the policy of the Rock Valley Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator, Levi Judge, Counselor, 1712 20th Ave. Rock Valley IA 51247, 712-476-2701, ljudge@rvcsd.org.

The Rock Valley Community School District is an EEO/AA employer.